

**TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut
SPECIAL MEETING MINUTES
Tuesday, February 27, 2024 – 7:00 PM**

Minutes are Unapproved. Formal approval takes place at the next Board meeting held and will show changes/ corrections if any)

Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

Members Present: Calli Carboni, Chairman Richard Handfield, Ashley McAuliffe (Zoom), Melissa McGuire, Vice Chairman Richard Weingart. **Member Absent:** Veronica Calvert. **Alternate Members Present:** Steven Lain.

Alternate Members Present: Elizabeth Cook (Zoom). **Alternate Members Absent:** Jeremy Beisiegel

Approval of Minutes:

12/12/23 Special Meeting: **MOTION 1:** Calli Carboni moved to approve December 12, 2023 Special Meeting as presented. Richard Weingart seconded. Motion Passed Unanimously.

12/12/23 Regular Meeting: **MOTION 2:** Richard Weingart moved to approve December 12, 2023 Regular Meeting Minutes as presented. Calli Carboni seconded. Motion Passed Unanimously.

Review of Reports: Kelsey Allard Tax Collector

Dec 2023: Taxes Collected = \$339,912.40

Dec 31, 2023: 2022 Grand List Taxes Collected = 64.76%

Jan 2024: Taxes Collected = \$1,541,280.64

Jan 31, 2023: 2022 Grand List Taxes Collected = 91.31%

Thru Jan 31, 2024: Taxes Collected:

- 3,850,629.98 Real Estate
- 706,925.97 Personal Property
- 661,412.51 Motor Vehicle
- 46,991.61 Motor Vehicle Supplemental
- 53,518.73 Back Taxes
- 18,879.68 Interest & Lien fees

Monthly Board of Selectmen Income Report:

All reports dated 2.8.23 for period (Jul 23 - Jan 23)

Net Income: 5,004,018.00
Over Budget: -2,282,512.00

Budget: 7,286,530.00
% of Budget: 68.7.%

Monthly Board of Selectmen Expense Report: Reviewed report dated 2.8.23:

Net Income: -3,775,039.00
Over Budget: 3,399,331.00

Budget: -7,174,370.00
% of Budget: 52.6%

Monthly Board of Education Financial Report: Reviewed report dated 2.8.23:

Net Expense: -2,379,728.58
Over Budget: 1,986,054.42

Budget: -4,365,783.00
% of Budget: 54.5%

Monthly Selectman's Report:

Tyler Drive Well. This project is expected to cost more than originally planned due to unforeseen circumstances. Contractor has drilled down 430 feet at 8 gal per minute. This is now acceptable.

Bld / Rd. Maintenance: Soffits have been repaired at the senior/fire house building. DPW trucks are being maintained and worked on. Storm damage, such as, culvert and pipe wash-outs, is about 80% complete.

Road Safety: Meeting held with Representative Cathy Austin and State Police on how to improve roadway safety regarding high speed and distracted drivers. Some recommendations included rumble strips, more signage for no passing zones, and enforcement. Additionally, discussion took place on improving major roadways concerning water issues related to safety.

Correspondence: None.

Unfinished Business:

First Selectman's Health Insurance Reimbursement Policy & Obtaining Receipts/Invoices for Reimbursements:

Chairman Handfield noted Auditor reviewed this topic and found nothing that would be considered an auditing problem. Recommended contacting Town Attorney if concerns persist. BOF would like copy of First Selectman Job Description as it relates to insurance coverage.

Discuss ZOOM meeting format:

There was review of options for in-person meetings and hybrid Zoom Recorded meetings and the pros and cons of each. There was input from members. Preferences included Zoom was ok to vote if a member could not make to the meeting, attendance at meetings is better for voting, no preference either way, and that Zoom allows public to join if interested. Chairman Handfield's preference is that members be present if they wish to vote; otherwise, attending via zoom is ok.

First Selectman Alden Miner noted Board of Selectmen are reviewing this issue and prefer to decide in a universal format regarding all boards and commission.

New Business:

FY 22-23 Audit:

Audit is complete. Waiting for official Line-Item Transfers. After BOF approval, BOS can call town meeting to allow residents to approve such transfers.

Next Meeting: March 12, 2024.

Public Comments:

Selectman Tom Craney (Zoom). Clarified Eversource tree trimming via helicopter is not along Route 32 / 87 or any town road. Work is being performed on transmission lines in town.

Judy Novasad (Zoom) invited BOF and BOS to an open house at Woodward Museum March 24, 2024, 11AM.

Adjournment:

MOTION 3: Chairman Handfield moved to adjourn at 7:40 PM. Richard Weingart seconded. Motion Passed Unanimously.

Respectfully submitted,
Sherry Pollard, Board Secretary